

Accounting

**TEST & EXAM PREPARATION** 

GRADE

12

CAPS

2-in-1

**Ann Botha** 



# **Grade 12 Accounting 2-in-1 CAPS**

## **TEST & EXAM PREPARATION**

This Grade 12 Accounting 2-in-1 study guide is a highly effective revision companion. You can use it throughout the term as well as for exam preparation.

#### **Key features:**

- · A quick revision of all aspects of the CAPS curriculum. This section covers the essential theory and basic concepts.
- 7 exam papers with suggested answers. Clear guidelines for exam technique and layout are provided throughout.

The tips, comments, study notes and ongoing advice offered by the teacher-author develop confidence in the learners as they work systematically through the book.

The guidelines to calculations, summaries of useful terminology and abbreviations all contribute to a one-stop book that thoroughly prepares the learner for tests and exams.







# Accounting

**Ann Botha** 

Also available

GRADE 12 ACCOUNTING 3-in-1

- notes, questions & answers per topic
- exam papers & suggested answers

#### THIS STUDY GUIDE INCLUDES

- 1 Quick revision of all aspects of the curriculum
- 2 Examination Papers with Suggested Answers





# **CONTENTS**

#### **QUICK REVISION**

#### A broad outline of the curriculum and contents of Quick Revision:

'Quick Revision' is a summary of the contents of the curriculum. It tests your knowledge of all the theory, all the formats and formulae you need to know. For quick reference the **page numbers** are given here.

BASIC CONCEPTS
Ethics Internal Control
Ethics Internal Control
Internal Control
The Internal Auditor  COMPANIES (1)
The Theory Types of companies Memorandum of Incorporation Advantages of a company (over sole proprietor & partnerships) Capital – authorised and issued share capital Shareholders Directors – duties  — meetings — characteristics
The Theory Types of companies Memorandum of Incorporation Advantages of a company (over sole proprietor & partnerships) Capital – authorised and issued share capital Shareholders Directors – duties  — meetings — characteristics
Types of companies  Memorandum of Incorporation  Advantages of a company (over sole proprietor & partnerships)  Capital – authorised and issued share capital  Shareholders  Directors – duties  — meetings — characteristics
Memorandum of Incorporation Advantages of a company (over sole proprietor & partnerships) Capital – authorised and issued share capital Shareholders Directors – duties  — meetings — characteristics
Advantages of a company (over sole proprietor & partnerships)  Capital – authorised and issued share capital  Shareholders  Directors – duties  — meetings  — characteristics
Capital – authorised and issued share capital Shareholders Directors – duties – meetings – characteristics
Shareholders Directors – duties  – meetings – characteristics
Directors – duties  – meetings  – characteristics
<ul><li>meetings</li><li>characteristics</li></ul>
<ul><li>characteristics</li></ul>
<ul> <li>evaluation of performance</li> </ul>
- conflict of interest
Business rescue
Dispute resolution
Insider trading
The bookkeeping of companies – ledger accounts

Income tax / SARS (income tax)......6

		6
Statement of Comprehensive Statement of Financial Position		7
		equation8
<ul> <li>External, independent auditor</li> </ul>	s and the Audit Report	9
COMPANIES (2)		10
■ The Statement of Cash Flows a	and Notes	
<ul> <li>Analysis and interpretation of</li> </ul>	Financial Statements	11
TANGIBLE/FIXED ASSETS		12
<ul><li>The life span of an asset</li></ul>		***
<ul><li>Depreciation</li></ul>		
<ul> <li>The Tangible Asset Register</li> </ul>		of Ewi
Asset disposal entries		13
The Tangible Asset Note		
<ul> <li>The Asset disposal account</li> </ul>		
<ul> <li>Internal control of assets</li> </ul>		
■ Ethics		
INVENTORY SYSTEMS		14
	specific identification me FIFO (first in first out) weighted average	ethod
■ The control of inventory − pe − pe	erpetual method eriodic method	
<ul> <li>Calculation of mark-up and co</li> </ul>	st of sales	
<ul> <li>Why a business will not achieve</li> </ul>	e its mark-up	15
<ul> <li>Internal control of inventory</li> </ul>	STOCK	, 1

Dividends / Shareholders for dividends

Issue of shares
Buy-back of shares

Appropriation account

R	ECONCILIATIONS	15
•	Debtors' Reconciliations Reconciliation of Debtors' accounts and Debtors' List Debtors' age analysis (internal control)	16
•	Creditors' Reconciliations Reconciliation of Creditors' accounts and List of balances Reconciliation of Creditors' Statement with account	
•	Bank Reconciliation The Bank Reconciliation Statement Internal control	18
v	ALUE ADDED TAX (VAT)	10
	Input and Output VAT	10
•	Calculation of amount payable to or receivable from SARS	
•	Zero-rated and Exempt items	
-		19
-	Some practice of VAT calculations	19
C	OST ACCOUNTING	19
•	Production Cost Statement with Notes	
•	Income Statement (short form) with Notes	20
•	Cost calculations – formulae	
•	Cost concepts – fixed and variable	
•	The break-even point	21
•	Internal control	
•	The effect of changes in costs	
•	Ethics	
В	UDGETING	22
•	Projected Income Statement – analysis and interpretation	
•	Cash Budget – analysis and interpretation	
•	Debtors' collection schedule	
•	Suggestions on how to interpret a Cash Budget	

# **EXAM PAPERS**



Analysis of Exam Papers	23
Suggestions on how to answer exam questions	24
Paper A	25
Paper B	36
Paper C	46
Paper D	57
Paper E	69
Paper F	80
Paper G	87
Answers to Quick Revision Exercises	
Basic Concepts	
Companies (1)	
Companies (2)	
Tangible/Fixed Assets	
Inventory Systems	
Reconciliations	
Value Added Tax (VAT)	
Cost Accounting	109
Budgeting	111
Answers to Exam Papers	
How to mark exam answers	112
Paper A	
Paper B	
Paper C	
Paper D	128
Paper E	133
Paper F	
Paper G	
Terminology	1/1/
Acceptable Abbreviations	
Alternative terminology	146

## **ANALYSIS OF EXAMINATION PAPERS**

то	OPIC	PAPER A	PAPER B	PAPER C	PAPER D	PAPER E	PAPER F	PAPER G
COMPANIES (1)	General Ledger / AOL		Q2.1		Q1.1	Q4.1		Q3
	Financial Statements	Q3.1.2	Q2.3	Q2.2	Q3	Q2	Q2	
	Audit, etc.	Q3.2	Q5.2	Q4.2 / 4.4	Q4	Q4.9		
2017-1117-2 (2)	Statement of Cash Flows	Q5.1	Q5.1		Q4	Q4.2	Q3	
COMPANIES (2)	Analysis & interpretation	Q5.2	Q5.1	Q4.1 / 4.3	Q4	Q4.4		Q3
TANGIBLE ASSETS	Asset disposal and Tangible Asset Note	Q3.1.1	Q2.2	Q2.1	Q6.1		Q1	
TSTOCK TOWN	Inventory valuation, etc.	Q4.1	Q4.1	Q1	Q6.2	Q1	Q1	
INVENTORY STOCK STOCK	Problem solving	Q4.2			Q6.3	Q3.2		
RECONCILIATIONS	Debtors		Q3.1		Q1.2	Q6		
	Creditors	Q6.2		Q5				
A TAN	Bank	Q6.1	Q3.2					Q2
VAT			Q4.2			Q3.3	Q2.1	
соѕт	Production Cost Statement		Q1.1		Q2.1		Q4.1	
ACCOUNTING	Costing	Q1	Q1.2	Q6	Q2.2	Q5	Q4.2	
BUDGETING	Projected Income Statement		Q6	Q3				Q1
	Cash Budget	Q2			Q5	Q3.1		Q1

# SUGGESTIONS ON HOW TO ANSWER EXAM QUESTIONS

When answering the questions in this book you may do them roughly and abbreviate, but remember – **do NOT** do this in the exam.

- Read the question carefully. Focus your thoughts by underlining the word/phrase/topic that is being asked about.
- Always use full sentences in your answer and keep to the topic.
   Explain the concept used in the question, but use different words
   e.g. Q: What is a dividend? Do not say: 'A dividend is a dividend . . .'
- Look at the **mark allocation**.

  If you are asked for one explanation or example, usually 2 marks are given (Except when the examiner is very strict and gives only 1!)

  If more marks are given, your answer must be more detailed.

  Don't forget to answer 'Yes' or 'No' when asked 'Do you agree . . .?'

  If you have not been told how many points / reasons to give, the marks will guide you as to how much to write. Take it at 2 marks each for a good factual sentence.
- When asked to calculate an answer, write down the formula or wording you are going to use to show how you worked it out. This has two benefits:
  - it focuses your thoughts on how to do the answer so that you don't make a careless mistake, and
  - it shows the examiner what you did so that even if the answer is wrong,
     you can be given method marks.

#### **ALWAYS** answer the question!

If you are not sure what is actually wanted, think of the section of the curriculum you are being examined on *{you are given time to think}* and give some information relevant to that topic.

#### REMEMBER IF YOU WRITE NOTHING - YOU GET NOTHING!

The markers really do want you to do well, so they will read what you have written to see if they can award a mark or two - and that's always better than 0!



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## **PAPER A**

QUESTION 1 COST ACCOUNTING 24 marks 14 minutes

#### TRANSFORMERS T-SHIRTS LIMITED

#### **INFORMATION**

- 1. Transformers T-shirts Limited made and sold 34 000 T-shirts during the year ended 29 February 2016. They had produced 25 000 T-shirts in 2015.
- 2. All T-shirts were sold at a fixed price of R45 each in both 2015 and 2016.
- 3. All finished items were sold. There was no work-in-process at the beginning or end of the financial year.
- 4. The following total and unit costs were identified:

	2016 34 000 units made		2015 25 000 units made		
	Total costs	Unit costs	Total costs	Unit costs	
Variable costs:	R980 000	R28,83	R801 000	R32,04	
Direct materials cost	500 000	Α	462 000	18,48	
Direct labour cost	320 000	9,41	205 000	8,20	
Selling and distribution cost	160 000	В	134 000	5,36	
Fixed costs:	333 000	9,79	296 000	11,84	
Factory overheads cost	205 000	C	205 000	8,20	
Administration cost	128 000	3,76	91 000	3,64	
Total costs	R1 313 000	R38,62	R1 097 000	R43,88	

#### **ANSWER THE FOLLOWING QUESTIONS:**

1.1	Calculate the unit costs for 2016 shown as A, B and C in the table above. [6]					
	Α					
	В					
	С					

- 1-	<ul><li>cases give ONE possible reason, other than inflation, for the change.</li><li>Direct materials cost per unit</li></ul>	[6
ŀ	- Direct materials cost per unit	
-	Direct labour cost per unit	
-		
ŀ	Factory overheads cost per unit	
ł	- Factory overheads cost per drift	
ŀ		
ŀ		
-		
ŀ		
ŀ	Calculate the break-even point for 2016.	[
ŀ		
	Comment on the break-even point calculated above. Should the business be	
ŀ	satisfied with the number of units that are currently being produced? Explain.	[;
L		
L		
	The King III report, which is applicable to all companies in South Africa,	
	states that apart from making a profit, a company must be responsible for the environment in which it operates. Explain how this applies to this company.	e [ˈ
ŀ	environment in which it operates. Explain now this applies to this company.	Ľ
ŀ		

#### **QUESTION 2**

# BUDGETING - CASH BUDGET AND DEBTORS' COLLECTION SCHEDULE

60 marks 36 minutes

#### MARVELS FURNISHERS LIMITED

You have been provided with an extract from the Cash Budget and other information for this company which has a mega store in a large shopping centre in Tshwane. It sells furniture and related items for cash and on credit. The financial year-end is 30 September.

#### **INFORMATION**

- 40% of sales are on credit.
   Expected sales: July R1 500 000; August R1 400 000; September R1 250 000.
- 2. The business uses a mark-up of 100% on cost. Stock is replenished by the end of each month. The directors decided that, as from 1 July 2016, the company will no longer buy all stock for cash in order to earn a 5% discount. Only 25% of purchases will be paid for in cash to earn the discount. Creditors will be paid in full in the month after the purchase.
- 3. Debtors are expected to pay as follows:
  - 50% in the month following the sales transaction (30 days)
  - 30% in the second month (60 days)
  - 18% in 90 days. The balance is written off in the third month.
- EXTRACT FROM DEBTORS' AGE ANALYSIS ON 30 SEPTEMBER 2016
   Each of the debtors mentioned below has been given a 'credit limit' of R15 000
   and 'terms' of 30 days.

Name	Total	Current month	30 days	60 days	60 days+
B Bed	15 000	15 000			
L Lessenaar	19 000	-	11 500	7 500	
M Mikrogolf	8 500	_	-	_	8 500
S Stoel	6 400	1 200	5 200		
T Tapyt	16 600	5 800	5 300	5 500	
	914 000	500 000	280 400	122 000	11 600

•	OTHER INFORMATION	30.09.2016	30.09.2015
	Sales for year	13 152 000	10 960 000
	Cost of sales	6 576 000	5 480 000
	Debtors' control	?	728 000

#### MARVELS FURNISHERS LIMITED

#### CASH BUDGET FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2016

	JULY	AUGUST	SEPTEMBER
RECEIPTS (extract)			
Cash sales	900 000	840 000	750 000
Collection from debtors	518 600	565 800	[1]
Interest on debtors' overdue accounts	1 400	1 200	1 600
Loan from Tshwane Bank (9% p.a.)	Α		
TOTAL RECEIPTS			1 316 000
PAYMENTS (extract)			
Cash purchases of stock	В	166 250	148 438
Payments to creditors	543 750	562 500	С
Directors' fees	30 000	30 000	30 000
Sundry operating expenses			
School feeding scheme	5 000	5 000	5 000
Staff training		25 000	
Income tax			135 000
Repayment of loan		20 000	20 000
Interest on loan		4 050	3 900
Renovation of store		225 000	
TOTAL PAYMENTS	1 429 000	1 567 000	1 368 800
Cash Surplus (deficit)	531 000	(160 000)	D
Balance at beginning of month	225 000	756 000	
Cash on hand at end of month	756 000	596 000	E

#### REQUIRED

Prepare a Debtors' Collection Schedule fo	r September.	[7]
	CREDIT SALES FOR MONTH	SEPTEMBER COLLECTIONS
June	R580 000	
July	R600 000	
August	R	
TOTAL		

2.2	Calculate the missing figures in the Cash Budget.					
	A					
	В					
	С					
	D					
	E					
2.3	Explain the main a 'no longer buy all	advantage to the company of the directors' decision to stock for cash'.	[2]			
2.4		it a good idea for the company to offer credit to customers at in favour of this strategy and ONE point against it.	s? [5]			
	Yes, it is a good idea OR No, it is not a good idea. Circle 'Yes' or 'No'.					
	Point in favour:	1				
	Point against:					
2.5	Explain why it is n	necessary to give each debtor a 'credit limit' and 'terms'.	[4]			
2.6	Calculate the deb year ended 30 Se	tors' average collection period (in days) for the financial eptember 2016.	[5]			

2.1	Give ONE reason for your answer.	[3]
	Yes / No.	
2.8	The internal auditor feels that there are problems in controlling debtors.  Briefly explain why he feels this way by identifying TWO debtors with different problems. Refer to the Debtors' Age Analysis.	[4]
2.9	Explain what the payment of Income tax in September represents.	[2]
2.10	Calculate the estimated net profit for the year ended 30 September 2016.  Assume that the current rate of tax is 30% of net profit. The same amount was paid for Income tax in March 2016.	[3]
		[~]
2.11	Why is there no figure for audit fees in the Cash Budget?	[2]
2.12	The company will declare a dividend on 30 September 2016. Why is there no amount for this dividend in this Cash Budget?	[2]
2.13	Explain the items 'School feeding scheme' and 'Staff training' in the Cash Budget. Why is the company spending money on these?	[6]
	/sa mail	
		_
		_

**QUESTION 3** 

# TANGIBLE ASSETS; COMPANIES (1) – FINANCIAL STATEMENTS AND AUDIT REPORT

80 marks 48 minutes

#### **BATMAN LIMITED**

#### 3.1 ASSET DISPOSAL & STATEMENT OF COMPREHENSIVE INCOME

#### INFORMATION

#### PRE-ADJUSTMENT TRIAL BALANCE ON 30 JUNE 2016

	DEBIT	CREDIT
Balance sheet accounts section		
Ordinary share capital		2 800 000
Retained income		658 950
Loan: Gotham Bank		667 000
Land and buildings	2 097 000	
Vehicles	814 000	
Equipment	616 000	
Accumulated depreciation on vehicles		294 800
Accumulated depreciation on equipment		341 000
Fixed deposit: Gotham Bank (8% p.a.)	495 000	
Trading stock	955 000	
Consumable stores on hand (packing material	45,000	
on 30.06.2015)	15 000	
Debtors' control	396 000	
Provision for bad debts	A	18 000
Bank	583 700	
Creditors' control		405 500
SARS (income tax)	160 000	
Nominal accounts section		
Sales		10 481 800
Debtors' allowances	145 201	
Cost of sales	7 383 285	
Rent income		176 880
Interest income (on fixed deposit)		26 630
Bad debts	12 000	
Directors' fees	840 000	
Packing material	23 100	

#### **ADJUSTMENTS**

- 1. A physical stocktaking on 30 June 2016 revealed the following inventories: trading stock, R902 150; packing material, R4 260.
- 2. Directors' fees of R22 500 are outstanding at the end of the financial period.

- 3. Make provision for outstanding interest on the fixed deposit. This investment has been in existence for the entire year. Interest is not capitalised.
- 4. A debtor who owes R32 000 has been declared insolvent. His estate paid 40 cents in the rand and this has been correctly recorded. The remaining balance must be written off as irrecoverable.
- 5. The provision for bad debts must be adjusted to 5% of debtors.
- 6. The rent increased by R1 320 on 1 April 2016. The tenant has paid rent until the end of July 2016.
- 7. A vehicle was sold on credit for R90 000 on 31 December 2015.

  The Fixed Asset Register revealed the following regarding this vehicle:

Cost price	R235 000
Accumulated depreciation on 1 July 2015	R105 750

The disposal has not yet been recorded by the bookkeeper.

- 8. Make provision for depreciation as follows:
  - vehicles at 15% p.a. on cost price
  - equipment at 10% p.a. on the diminishing balance method.

NOTE: New equipment costing R48 000 was bought on 1 September 2015. This has been correctly recorded.

9. The loan statement received from Gotham Bank on 30 June 2016 showed:

Balance at the beginning of the financial year	R1 125 000
Repayments for the year	458 000
Interest capitalised	?
Balance at the end of the financial year	804 500

10. Income tax is to be calculated at 30% of net profit.

#### YOU ARE REQUIRED TO:

#### 3.1.1 Prepare the following account in the

### GENERAL LEDGER OF BATMAN LIMITED

ASSET DISPOSAL					[9]
2015 Dec 31	Vehícles		2015 Dec 31	Accumulated	
				depreciation on	
				vehicles	

3.1.2 Prepare:	[54]
BATMAN LIMITED	
STATEMENT OF COMPREHENSIVE INCOME FOR YEAR ENDED	30 JUNE 2016
Sales	
Cost of sales	
Gross profit	
Other operating income	
Bad debts recovered	2 300
Gran abaratína in coma	
Gross operating income	
Operating expenses  Audit fees	73 800
Marketing expenses	480 000
Salaries and wages	660 000
Sundry operating expenses	123 774
Bad debts (12 000	123 111
bun nears (12 000	
Operating profit	
Profit before interest expense	
Profit before tax	
Income tax	
Net profit after tax	

3.2 AUDIT REPORT /17/

#### EXTRACT FROM THE REPORT OF THE INDEPENDENT AUDITORS

We have audited the annual financial statements of Batman Limited for the year ended 30 June 2016. These financial statements are the responsibility of the company's directors. Our responsibility is to express an opinion on these financial statements based on our audit.

The audit was conducted in accordance with International Standards on Auditing which require that we perform the audit to obtain reasonable assurance that the financial statements are free of misstatement.

#### **Audit opinion**

In our opinion, the financial statements fairly represent the financial position of the company at 30 June 2016, except for the marketing expense in the Statement of Comprehensive Income which could not be verified, as no documentation existed for this expenditure.



Robin & Graytham Inc. Chartered Accountants (SA)

15 September 2016

3.2.1	Explain the role of the independent auditors.	[4
3.2.2	Did Batman Limited receive a qualified or an unqualified audit report?	
	Briefly explain your answer.	[3

3.2.3 On further investigation it was discovered that the marketing expense in the Statement of Comprehensive Income included R120 000 for a holiday for Bruce Wayne, the CEO, and his family. This covered their accommodation in luxury hotels and business class air tickets.

Bruce Wayne told the bookkeeper to debit marketing expenses with the R120 000 and asked the independent auditors to ignore this as it had been recorded in the financial statements.

	The independent auditors feel that they will not be doing their job properly if they agree to the CEO's request. Briefly explain why they feel this way.	
	State TWO possible consequences for the auditors if they agree to this request.	[4]
3.2.4		
3.2.4	Under what circumstance can a company apply for 'business rescue' and what would the consequences be?	[4]
T COL		

QUESTION 4	INVENTORY SYSTEMS	32 marks
QUESTION 4	INVENTORY STSTEMS	19 minutes

#### 4.1 SPIDERMAN BIKES

/20/

Spiderman Bikes, owned by Peter Parker, sells one make of bicycle. It uses of the FIFO method of stock valuation and the periodic inventory system.



#### **INFORMATION**

The following information appeared in the records of Spiderman Bikes for the year ended 30 June 2016.

INFORMATION ON STOCK	NUMBER OF BICYCES	VALUE PER BICYCLE	TOTAL VALUE
Bicycles on hand – 1 July 2015	60	?	R240 000
Bicycles bought during year	630		R2 606 000
September 2015	250	R3 800	R950 000
January 2016	200	R4 500	R900 000
May 2016	180	R4 200	R756 000
Bicycles returned (May purchases)	5	?	?
Bicycles sold during year	450	R6 750	R3 037 500
Bicycles on hand – 30 June 2016	235	?	?

REQU	IRED	
4.1.1	There are TWO other methods of valuing inventory. Which one do you think would be a possible alternative to FIFO? Explain why.	[3]
4.1.2	Calculate the value per bicycle on hand on 1 July 2015.	[2]
4.1.3	Calculate the value of the closing stock on 30 June 2016 according to the FIFO method.	[5]
4.1.4	Calculate the gross profit on 30 June 2016.	[6]

4.1.5	Peter Parker, the owner, and Ben, the accountant, disagree on the metho stock valuation. Peter wants to continue using the FIFO method because he says it is easier to calculate. Ben wants to use the weighted average method because he says the profit will be lower, and therefore the income tax will be lower. As internal auditor, what would you say to	d of
	Peter and Ben? Give TWO points.	[4]

#### SUPERMAN SCOOTERS 4.2

Superman Scooters sells one brand of scooter. The owner, Clark Kent, has branches operating in Krypton, Chicago and Metropolis. The three branches are managed by Lois, Lex and Jimmy, respectively.

Clark Kent has obtained the annual figures from the three branches for the financial period ending 29 February 2016.

INFORMATION	KRYPTON (LOIS)	CHICAGO (LEX)	METROPOLIS (JIMMY)
Scooters for sale	470	300	190
Scooters sold during year	380	75	190
Physical count – 29.02.2016	72	225	Nil
Cost price per scooter	R7 500	R7 500	R7 500
Selling price per scooter	R11 500	R11 500	R11 500
Advertising per year	R15 000	R40 000	R60 000
Salary of manager	R30 000 p.m.	R30 000 p.m.	R30 000 p.m.

#### YOU ARE REQUIRED TO:



the problem. In each case offer Clark Kent	advice on how to solve the problem.	9
KRYPTON (LOIS	S) - PROBLEM	
		_
		_
		_

SOLUTION
CHICAGO (LEX) - PROBLEM
SOLUTION
METROPOLIS (JIMMY) - PROBLEM
SOLUTION



PAPER A

**QUESTION 5** 

#### COMPANIES (2) – STATEMENT OF CASH FLOWS & ANALYSIS & INTERPRETATION

69 marks 42 minutes

#### THE INCREDIBLE ICE CREAM FACTORY LIMITED

#### 5.1 STATEMENT OF CASH FLOWS



/42/

#### **INFORMATION**

1. Extract: Statement of Comprehensive Income for year ended 30 April 2016

Depreciation	R355 400
Interest on loan	60 750
Net profit before tax	1 020 350
Income tax	306 105

2. Extract: Statement of Financial Position at 30 April 2016 (before buy back)

	2016	2015
Tangible assets	3 075 300	3 924 500
Current assets	2 524 700	1 609 500
Inventories	381 000	408 000
Trade debtors	1 040 000	1 150 000
SARS (income tax)	- /	48 500
Cash and cash equivalents	1 103 700	3 000
Shareholders' equity	?	2 523 000
Ordinary share capital	3 180 000	2 100 000
Retained income	?	423 000
Long term liability – Loan	500 000	850 000
Current liabilities	1 370 755	2 161 000
Trade creditors	1 109 755	1 035 900
SARS (income tax)	69 000	
Shareholders for dividends	192 000	210 000
Bank overdraft	-	915 100

## 3. Ordinary share capital: Authorised: 750 000 ordinary shares

#### Issued:

420 000 ordinary shares on 1 May  $\bf 2010$  at issue price of 500 cents each 180 000 ordinary shares on 1 May  $\bf 2015$  at issue price at 600 cents each

#### Repurchased:

No entry was made for the buy-back of 75 000 ordinary shares on 30 April 2016 at 650 cents per share. These shareholders were entitled to the final dividend.

#### 4. Dividends

- An interim dividend of 66 cents per share was paid on 31 October 2015.
- The directors recommended a final dividend of 32 cents per share on 30 April 2016.

#### 5. Fixed assets

- Land and buildings were sold for R1 250 000.
- Equipment was purchased for cash.
- No other tangible assets were bought or sold.



#### 6. Financial indicators

The following financial indicators were calculated for the past two years:

	2016	2015
Current ratio	1,49 : 1	0,74 : 1
Acid test ratio	1,21 : 1	0,56 : 1
Debt-equity ratio	0,15 : 1	0,34 : 1
% return on average shareholders' equity	24,78%	23%
% return on average capital employed	30,4%	24,4%
Net asset value per share	617 cents	601 cents
Dividends per share	98 cents	90 cents
Earnings per share	?	130 cents
Market value of shares	690 cents	675 cents

#### REQUIRED



PAPER A

1.1	Prepare the Retained Income Note on 30 April 2016 of shares.	after the buy-back [6]
	Balance at beginning of year	423 000
	Balance at end of year	



5.1.2	Complete the Note for Reconciliation between net profit before cash generated from operations for the year ended 30 April 20	
	Net profit before taxation	1 020 350
	Adjustments in respect of:	
	Operating profit before changes in working capital	
	Cash effects of changes in working capital	
	Change in inventory	27 000
	Cash generated from operations	
5.1.3	Complete the following:	[21]
	THE INCREDIBLE ICECREAM FACTORY LIMI STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30	1
	Cash effects of operating activities	
	Cash generated from operations	
	Interest paid	(60 570)
	Dividends paid	
	Income tax paid	
	Cash effects of investing activities	
	Purchase of tangible assets	
	Proceeds of sale of tangible assets	1 250 000
	Cash effects of financing activities	
	Proceeds of shares issued	
	Buy-back of shares	
	Long term loan repaid	(350 000)
	Net change in cash and cash equivalents	
	Cash and cash equivalents at beginning of year	
	Cash and cash equivalents at end of year	

5.2	ANALYSIS AND INTERPRETATION	/27/
5.2.1	Calculate the earnings per share for 2016 <b>before</b> the buy-back of shares.	[3]
5.2.2	Calculate the earnings per share for 2016 <b>after</b> the buy-back of shares.	[3]
5.2.3	Calculate the net asset value of a share for 2016 before the buy-back.	[3]
5.2.4	The directors are satisfied that the buy-back of the shares has not negative affected the company's liquidity. Quote TWO relevant financial indicators, ratios or figures, to support their opinion.	ely [4]
5.2.5	The directors are confident that profits will be maintained in the next finance year and that the buy-back of the shares will prove to be beneficial to the existing shareholders. Do you agree with the directors? Explain.	ial [4]
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	The state of the s	