

CIRCULAR NO. 2/2024

18 January 2024

**TO: PRINCIPALS OF SCHOOLS ENTERING CANDIDATES FOR THE 2024
FURTHER STUDIES PROGRAMMES: AFRIKAANS, ENGLISH,
MATHEMATICS AND PHYSICS**

FURTHER STUDIES CERTIFICATION

Combination of Certificates from Different Examination Sittings

Schools are requested to make this information available to candidates who wrote the Further Studies Examinations.

Candidates who have written the Further Studies Mathematics Examination in different examination sittings may apply for a combined certificate. **The IEB does not automatically combine the results for candidates.**

A combined certificate will be issued under the following conditions:

- The candidate wrote the standard and elective papers in different examination sittings and has met the minimum requirements for Further Studies Mathematics Extended.
- The candidate re-wrote either the elective or the standard paper to improve their marks and have now met the requirements for Further Studies Mathematics Extended.
- The candidate has offered 2 different electives in 2 different exam sittings and wants the better of the 2 marks to be reflected on the certificate.
- Candidate wishes to combine the results of all Further Studies subjects in one certificate (e.g. a candidate may have offered Further Studies English in May 2023 and Further Studies Physics in November 2023).

To qualify for Further Studies Mathematics Extended, candidates must:

- Achieve at least 50% in the standard option.
- Achieve at least 50% when both the standard and elective options have been combined (Standard option 200 marks and elective is 100 marks).

Requests for combined certificates

- The IEB will only process requests for the Further Studies certificates once the remark results for the November 2023 Examinations are released.
- **Schools / Candidates must submit their applications to the IEB by 15 March 2024.**
- **Requests received after 15 March 2024 will be processed with the results of the May 2024 examination.**
- **The cost of a combined certificate is R170.**
- Application completed by candidate:


- the online application form must be completed, and proof of payment and a copy of the learner's ID must be uploaded. Please use this link: [Further Studies Combined Certificate](#).
- A courier fee of R170 will be charged if candidates require the certificate to be couriered, alternatively the certificate may be collected from the IEB Office in Parktown.
- Application submitted by the school:
 - The attached Excel document must be completed.
 - The school will be sent a pro-forma invoice
 - Once payment has been received, the applications will be processed. Certificates will be sent to the school with the NSC certificates.
- All applications must be sent for the attention of Kgomotso Tau at tauk@ieb.co.za.

Excluding the Elective Module for Certification Purposes for Further Studies Mathematics

Candidates may opt to remove the elective module from their certification record – this means that only the result for Further Studies Mathematics Standard (Calculus and Algebra) will reflect on the learner's certificate.

Candidates must be advised that the mark for the elective will remain on the IEB's database. The concession to remove the elective will only be done at certification level.

The school is required to submit a list of learners who wish to remove the elective from their certification records to Kgomotso Tau at tauk@ieb.co.za by 15 March 2024. Requests received after this date will be dealt with during the certification of the May 2024 examinations and learners will have to pay for the additional certificate.



Margie Luckay
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